

Bus Operator Accreditation Scheme (BOAS): Intensive Training Course

The Institute of Transport and Logistics Studies (ITLS), together with Bus NSW, is trialling an intensive classroom-based training course covering the training material which is the pre-requisite to become an accredited bus operator under the Passenger Transport Act 1990. The course is for bus operators as defined by the Passenger Transport Act 1990, but is intended specifically for those operators who will remain bus operators under the Passenger Transport Act 2014*.

The BOAS Intensive Training Course will cover the same materials and assessment as the BOAS Online Training Course in a classroom setting.

The course will be held from **Monday 20 to Wednesday 22 November 2017** at the University of Sydney in Darlington, Sydney.

The course will cover the requirements under the Regulations to the Passenger Transport Act 1990. A full set of notes will be provided and over the three days participants will be able to take tests which if successfully completed will provide a BOAS Online Training Course certificate on completion of the course. Participants will be subsequently be provided with an update of changed provisions under the Regulations yet to be published under the Passenger Transport Act 2014.

The course will cost \$875 per participant which includes 12 months' access to the online version of the course and regular opportunities to take the computer-based final examination (if unsuccessful during the intensive course).

If you are interested in enrolling on this course please email business.itlsinfo@sydney.edu.au no later than 1 November 2017. Places are limited and will be allocated on a first come, first served, basis. The intensive course is available to people already enrolled on the BOAS Online Training Course for a fee of \$150, please indicate if you are already enrolled on the online course when you register your interest.

*Please note that under the Regulations to the Passenger Transport Act 2014 which will be published soon, businesses providing bus services are only those operators using vehicles seating more than 12, including the driver. Operators of smaller vehicles will be covered by the Point to Point legislation (Point to Point Transport (Taxis and Hire Vehicles) Act 2016) which is not covered in this course.

INSTITUTE OF TRANSPORT AND LOGISTICS STUDIES

**BUS OPERATOR ACCREDITATION SCHEME: INTENSIVE
20-22 NOVEMBER 2017- PROVISIONAL PROGRAM**

Day 1 – Monday 20th November		
<i>From 8.00 am</i>	Registration	ITLS
9.00 – 9.30 am	1-1 Welcome and introduction	Corinne Mulley, ITLS
9.30 – 10.30 am	Module 1: Accreditation overview	ITLS
<i>10.30 – 11.00 am</i>	<i>Morning tea break*</i>	
11.00 – 12.00 pm	Module 1 continued	ITLS
12.00 – 1.00 pm	Group A: Module 1 test. Group B: lunch break*	<i>Class will be divided into two groups for the exams which will be held in ABS Learning Studio 1090</i>
1.00 – 2.00 pm	Group B: Module 1 test. Group A: lunch break*	
2.00 – 3.30 pm	Module 2: Management Information Systems	ITLS
<i>3.30 – 4.00 pm</i>	<i>Afternoon tea break*</i>	
4.00 – 5.00 pm	Module 2 continued	ITLS
5.00 – 6:30 pm	Module 2 test and revision session	
Evening	Private study	<i>Students will need to revise Module 3 and 4 notes before Day 2.</i>
Day 2 – Tuesday 21st November		
<i>8.30 – 9.00 am</i>	<i>Make up test for students who do not pass tests from Day 1.</i>	<i>This session is only for students who did not pass one of the Day 1 tests</i>
9.00 – 10.30 am	Module 3: Vehicle Maintenance Management System	Bus NSW
<i>10.30 – 11.00 am</i>	<i>Morning tea break*</i>	
11.00 – 12.00 pm	Module 3 continued	Bus NSW
12.00 – 12.45 pm	Group B: Module 3 test. Group A: lunch break*	
12.45 – 1:30 pm	Group A: Module 3 test. Group B: lunch break*	
1.30 – 3.00 pm	Module 4: Safety Management Systems (including Drug and Alcohol)	Bus NSW
<i>3.00 – 3.30 pm</i>	<i>Afternoon tea break*</i>	
3.30 – 4.30 pm	Module 4 continued	Bus NSW
4.30 – 6.00 pm	Module 4 test and revision session	
Day 3 Wednesday 22 November		
<i>8.30 – 9.00 am</i>	<i>Make up test for students who have not passed all 4 tests</i>	<i>This session is only for students who did not pass one of the earlier tests</i>
9.00 – 10.30 am	Group work: issues on creating a VMMS	ITLS & Bus NSW
<i>10.30 – 11.00 am</i>	<i>Morning tea break*</i>	
11.00 – 12.30 pm	Group work: issues on creating a SMS plan	ITLS & Bus NSW
<i>12.30-1.30 pm</i>	<i>Lunch* and make up test</i>	
1.30 – 3.00 pm	Practical exercise on completing an Independent Audit	Bus NSW
<i>3.00 – 3.30 pm</i>	<i>Afternoon tea break*</i>	
3.30 – 4.00 pm	Practical exercise on completing an Annual Self Assessment Report (ASAR)	Bus NSW
4.00 – 5.00 pm	Audit outcomes and common failings	Bus NSW
<i>5.00 pm – 6.00 pm</i>	<i>Final make up test</i>	

* Refreshments are available to purchase from Business School Café or other local cafés.